



PROCEDURE CANCELATION POLICY

We will call you two weeks before your scheduled procedure. At that time we will reconfirm the date and time of your appointment. Every effort will be made to reach you, given the information and contact numbers you have provided.

If we were unable to reach you and verbally reconfirm, you will have **72 hours to call** the office @ 602-264-7741 to reconfirm your appointment. If we do not get verbal reconfirmation **within 11 days prior** to your procedure **your appointment will be automatically cancelled** and you will need to reschedule your appointment.

If you will not be available during the 2 weeks prior to your appointment, it will be your responsibility to notify the office and reconfirm in advance.

If you **cancel your appointment after it as been reconfirmed**, a **\$500** deposit will be required **before** rescheduling your appointment. This will be applied to your deductible or refunded to you after insurance payment is received.

Please sign, date and return to the office the day of your surgery.

Signature: _____ Date: _____